



OUR LADY OF LOURDES CATHOLIC SCHOOL  
420 EAST FEE AVENUE  
MELBOURNE FL 32901  
321-723-3631

BUCKLEY AMENDMENT  
2014-2015

Dear Parents & Guardians;

Please take the time to read, sign and return the following information to the school office. **This information may not apply to your family situation; however, every parent / guardian must acknowledge receipt of this information.** If applicable to your family's situation; please furnish the information requested.

According to the Parent / Student Handbook (page 10 – Student Records) divorced / separated parents should furnish the office with a copy of the custody section of the decree. This information will help the school in determining when, if ever, the child can be released to the non-custodial parent. If there is a court order limiting the rights of the non-custodial parent, it is the responsibility of the custodial parent to provide the school with an official copy of the court order.

This school abides by the provisions of the Buckley Amendment with respect to the rights of non-custodial parents. **In the absence of a court order to the contrary, this school will provide the non-custodial parent with access to the academic records and other school-related information regarding the child.** If there is a court order specifying that there is to be no information given, it is the responsibility of the custodial parent to provide the school with an official copy of the court order. Specific, legal direction must be on file in the school office with regard to the release of the child to the non-custodial parent. A court order will help the administration in determining when, if ever, a child can be released to the non-custodial parent.

**NON-CUSTODIAL PARENT INFORMATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Legal paperwork available for student's file? Yes \_\_\_\_\_ No \_\_\_\_\_

Please understand that a handwritten note will not suffice for a legal document and will not be accepted.

I acknowledge that I have received this letter even though it does not pertain to me or my family.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_